



## YEARLY STATUS REPORT - 2022-2023

### Part A

#### Data of the Institution

##### 1. Name of the Institution

Gopichand Arya Mahila College

• Name of the Head of the institution **Dr. Rekha Sood Handa**

• Designation **Principal**

• Does the institution function from its own campus? **Yes**

• Phone no./Alternate phone no. **01634220264**

• Mobile no **9872733227**

• Registered e-mail **gcamabh@gmail.com**

• Alternate e-mail

• Address **Hanumangarh Road**

• City/Town **Abohar**

• State/UT **Punjab**

• Pin Code **152116**

##### 2. Institutional status

• Affiliated /Constituent **Affiliated**

• Type of Institution **Women**

• Location **Semi-Urban**

• Financial Status **Grants-in aid**

- Name of the Affiliating University **Panjab University, Chandigarh**
- Name of the IQAC Coordinator **Ms. Paridhi Kataria**
- Phone No. **01634220264**
- Alternate phone No. **01634220264**
- Mobile **9646861000**
- IQAC e-mail address **paridhi.tmu@gmail.com**
- Alternate Email address **gcamabh@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))** <https://gcmdav.com/iqac/agar/>

**4. Whether Academic Calendar prepared during the year?** **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <https://gcmdav.com/academic-calender/>

#### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>A</b>	<b>3.01</b>	<b>2016</b>	<b>05/11/2016</b>	<b>04/11/2021</b>

**6. Date of Establishment of IQAC** **05/12/2016**

**7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>Institute</b>	<b>Salary</b>	<b>State Govt</b>	<b>2022-23</b>	<b>8781253</b>

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9. No. of IQAC meetings held during the year** **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

**10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No****

- If yes, mention the amount

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

- **Academic Audit** : The college takes academic audit of each department and various committees every year through IQAC to increase and maintain the quality of education. Academic Audit Committee is setup for this purpose. The Committee evaluates the plan submitted by the department and committees, once in academic session as per the academic progress. Due to implementation of such academic audit it is found out that all departments and committees have been constantly empowering their curricular, co-curricular and extra co-curricular performance.

- **Implementation of Green Practices in the campus** The IQAC initiated various green practices to maintain eco-friendly college campus through the activities i.e. Tree Plantation, Plastic Eradication, Clean and Beautiful Campus, Save Energy for better implementation of green practices, IQAC distributed the activities among various departments. IQAC constantly takes the feedback about the proper result oriented implementation of these activities.

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
To strengthen student centric learning.	Strengthening student centric learning. The college will focus on strengthening student centric learning by providing opportunities to engage in research, experiential learning, field based learning, peer learning and community service through outreach.
To focus on Skill Development	The college will focus on skill development by providing training and workshops on soft skills, communication, leadership and problem solving.
To strengthen ties with Community	The college will strengthen its ties with local communities by engaging in community service outreach programmes and partnerships with local businesses, entrepreneurs.
To promote Professional Development	The College will promote professional development of students, faculty and staff to keep them updated with latest teaching and learning practices as per NEP 2020.

13. Whether the AQAR was placed before statutory body? No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	Gopichand Arya Mahila College
• Name of the Head of the institution	Dr. Rekha Sood Handa
• Designation	Principal
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• Pin Code	152116
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• Alternate phone No.	01634220264				
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• IQAC e-mail address	paridhi.tmu@gmail.com				
• Alternate Email address	gcamabh@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://gcmdav.com/iqac/aqar/">https://gcmdav.com/iqac/aqar/</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://gcmdav.com/academic-calender/">https://gcmdav.com/academic-calender/</a>				
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Cycle 1	A	3.01	2016	05/11/2016	04/11/2021
<b>6.Date of Establishment of IQAC</b>			05/12/2016		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Institute	Salary	State Govt	2022-23	8781253	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>			4		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?			Yes		

<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
<ul style="list-style-type: none"> <li><b>Academic Audit :</b> The college takes academic audit of each department and various committees every year through IQAC to increase and maintain the quality of education. Academic Audit Committee is setup for this purpose. The Committee evaluates the plan submitted by the department and committees, once in academic session as per the academic progress. Due to implementation of such academic audit it is found out that all departments and committees have been constantly empowering their curricular, co-curricular and extra co-curricular performance.</li> </ul>	
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<b>13.Whether the AQAR was placed before statutory body?</b>	No
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Nil	Nil
<b>14.Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2021-22	12/01/2023



**15.Multidisciplinary / interdisciplinary**

In order to develop the all-round capacities of the students intellectual aesthetic social physical emotional and moral in an integrated manner the college is preparing to include multidisciplinary subjects as per the National Educational Policy 2020 Keeping in view the problems faced by the students the college is planning to set up short term and vocational courses. The aim is to make the students equipped so that they don't need to rely on Government jobs but instead pave a way towards self employment As the College is preparing itself to have more of multi-disciplinary subjects it tries to identify the programme learning outcomes along with courses and unit learning outcomes that define the specific knowledge, skills attitudes and values that are to be acquired by the learner and would ensure that each programme achieves its goal.

**16.Academic bank of credits (ABC):**

Regarding the implementation of Academic Bank of Credits, the institution has to wait for the affiliating university to give a green signal. The pedagogical approach of the institution is learner centric where the faculty's pedagogical approaches are constructivist, inquiry-based, reflective, collaborative and integrative. Summative and Formative assessments and assignments are used to evaluate the Students learning outcome.

**17.Skill development:**

The vision of the college is promoting Value-Based Quality Education, hence the college takes efforts to inculcate positivity among the learners. The college also celebrates National festivals like Independence Day and Republic Day Observing various programmes like World Aids Day, Environment Day observing the Death and Birth Anniversary of our National leaders which help in imbibing the good qualities of the students. Mentoring students is also one of the practices of the institution, to enable students to explore future employment pathways after graduation, and help them get the most of their studies. The college is already offering Vocational Courses such as B.Voc. Fashion Designing, Beauty & Aesthetics etc.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The preservation & promotion of India's cultural wealth must be considered a high priority for the country as it is truly important for the nation's identity as well as for its Economy.

Language of course, is linked to arts & culture. Language influences the way people of a given culture speak with others. In order to preserve & promote culture, one must preserve & promote a culture's language. Considering this fact, the college offers various Indian language like Punjabi, Hindi and Sanskrit subjects in degree courses. Preservation and promoting of languages is one of the target of the College in future.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The objectives set out in the NEP 2020 on OBE are Competency Standard, benchmarks & attainment of targets. Along with this, OBE incorporates 3 elements: Theory of Education, A systematic Structure of education & specific approach to institutional practice. The college is prepared to fulfill the objective & achieve the target as per the structural curriculum provided by the affiliating university. The College also makes an effort to understand that a pursuit of knowledge is a life-long activity and to acquire positive attitude and other qualities which will lead students to a successful life. To interpret, analyze, evaluate and develop responsibility and effective citizenship is one of the programme outcomes of the students.

#### **20.Distance education/online education:**

The College is also preparing itself to offer vocational course through ODL (Open Distance Learning) mode in due course of time. Keeping in view the convenience of the student, the various technological tools used by the faculties especially during the pandemic lockdown are Google Classroom, Zoom, Google, using videos as teaching and learning aids, Group collaboration and interaction and assignment and revision as well as the assessments have been conducted are some of the institutional efforts towards blended learning. Both teachers & learners have experienced the teaching learning process thro different software, so the institution is well prepared in this regard.

## **Extended Profile**

### **1.Programme**

1.1

268

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

## 2.Student

2.1 1381

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 970

Number of seats earmarked for reserved category as per GOI/  
State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 513

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

## 3.Academic

3.1 37

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 25

Number of sanctioned posts during the year

<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>268</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>1381</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>970</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>513</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>37</b>
File Description	Documents
Data Template	<a href="#">View File</a>

3.2	25
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	24
Total number of Classrooms and Seminar halls	
4.2	2438851
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	52
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

A well planned and documented method is used by the institution to ensure excellent curriculum delivery as per guidelines issued by Panjab University, Chandigarh. There is NAAC designed Course Plan Proforma which is a transparent and complete document including all areas of curriculum implementation. The Principal convenes frequent meetings of the Academic Council that is comprised of Heads of Departments. They further convene meetings with their staff members for discussing curriculum goals. Academically, Electives, Skill Enhancement and Ability Enhancement Courses are offered within and across departments. Assignments and feedback help to improve productive learning in the classrooms. Faculty members use various ICT based tools for effective learning of the students. Practical knowledge for the various subjects like Computer, Home Science, Music is provided through Laboratory learning and curriculum supportive paraphernalia is also adopted whenever and wherever required.. It is equally important to carve a space for events like Sports

Day , Talent hunt and Alumni Meet in the lives of our students as an inclusive and balanced strategy allows for all-round development of the students. The teachers of institution goes to incredible lengths as they completely changed their teaching methods by opting online platforms for providing quality learning. Everything in the institution is geared towards providing transformative education in a structured manner with accessibility, comprehensibility, and transparency.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Being an affiliated college of the Panjab University Chandigarh, Gopichand Arya Mahila College Abohar follows the Academic Calendar issued by the University. It clearly delineates a schedule for teaching, examination, semester break and vacations, that is strictly followed by the college to ensure smooth and efficient functioning of its teaching and administrative processes. Within the same framework, Course planners, timetables, work load of faculty is being designed. All the concerned staff members do the analysis of result by identifying weakness of students and then review and guide them. The Principal also conducts meetings with the Teacher-in-charge(s), and non-teaching to ensure smooth implementation of all the activities. For transparency of functioning , a detailed document Course Planner outlining the module , date, duration of course, teaching methods , learning outcomes of students is provided to the staff to fill. Timely Completion of syllabus, revision and internal Evaluation are carried out in compliance with the schedule listed in the academic calendar. Verbal feedback from students about teaching strategies and pedagogies is taken with the aim of allowing the students to incorporate suggestions offered by the teacher, thereby making learning a continuum process and creating various opportunities for the students to succeed. All faculty members participate in the evaluation process to ensure timely declaration of results of university examinations.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	<a href="https://gcmdav.org/wp-content/uploads/2024/02/Academic-Calender.pdf">https://gcmdav.org/wp-content/uploads/2024/02/Academic-Calender.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**C. Any 2 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

3

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Gopichand Arya Mahila College stands for values of compassion and commitment for student and society. The college has compulsory student societies like National Cadet Corps, Red Cross Society, WSC (Women's Study Centre), Career and Counseling Cell, Students Legal literacy Club that regularly organize socially relevant outreach programs. Our fine arts department on 2nd October to kickstart the Swachhta Abhiyan campaign, organized Poster Making, cleanliness, Debate and Essay writing activities to raise awareness and encourage active participation in maintaining cleanliness. On 115 Birth Anniversary of Shaheed Bhagat Singh ji, Red Ribbon Club, NCC, NSS, Department of History and Red Cross Society organized various activities for Students. GCAMC celebrates days of national and international importance as Republic day, Independence day, International Yoga



Day etc .These celebrations nurture the moral, ethical and social values in the students. One Day National Seminar was organized On " Shaheed E - Azam Bhagat Singh and his ideologies" on October 4, 2022. Everything in the institution is geared towards providing transformative education in a structured manner to our students. The institution believes in the holistic development of students who are not only intellectually ready to face the world but are also empathetic human beings striving for an egalitarian and sustainable society.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

25

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students Teachers Employers Alumni**      **D. Any 1 of the above**

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**      **C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

523

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

365

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college has a comprehensive admission process catering to the needs of the students belonging to various categories. At the time of admission, the admission committee holds the interactive session with the students and recommends them the streams or the subjects to be opted depending upon their aptitude. Post admission the institution follows an efficient procedure to cater to the needs of students from diverse backgrounds and locales and learning capacities. Different strategies are adopted by the institution in guiding and grooming the students in the area of their interest.

### Slow learners

1. Extra classes and remedial classes are arranged for clarifying the doubts of students.
2. They are groomed regularly by asking questions on the topic which has done in classroom.
3. Faculty members revise the critical topics as per student requisition.
4. Peer teaching is done in classrooms where high achievers help low achievers.

## Advanced learners

1. Different activities like debate, quiz, paper presentation & essay writing competition etc are arranged to enhance higher order thinking skills.
2. The advanced learners are also motivated to set up higher goals and are encouraged to appear in competitive exams.
3. A friendly environment is created to improve the communication skills of advanced learner students and also motivated to help the weaker students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1368	37

File Description	Documents
Any additional information	No File Uploaded

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To make the process of teaching and learning more effective, various student centric methods are used. Average teacher pupil ratio is kept suitable. Experiential learning, participative learning & problem-solving methodologies are used to ensure effective learning outcome. The college offer a theory to practice mode of teaching to make learning collaborative, holistic and experimental. Regular educational trips, field visits, industrial visit are organized from time to time to expose students to skill requirement of industry offering participative learning. Lecture, workshops, seminars are conducted by scholars, academicians and experts offering students a practical learning experience. Students are encouraged to participate in various co-curricular activities. Various social, educational and environmental outreach

activities are organized under the aegis of NCC, NSS, Eco club, Women studies centre, Red Ribbon Clubs. Recognizing the importance of extra skill sets, add on courses were introduced. These include certificate & Diploma courses in Beauty & Aesthetics and food processing & preservation in collaboration with NSQF.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Gopichand Arya Mahila College uses the latest ICT tools to enhance teaching learning process according to the need of the hour and to make learning more interesting as well as students friendly. •The college library has 5 desktops with internet facility to assess the latest research and other advancements in their respective subjects. The college has Wi-Fi enabled campus which helps teachers and students to stay connected to internet and learn and teach updated information. •The Wi-Fi routers are installed to provide easy internet access to faculty and students. •The college library staff emphasize on use of Open Educational Resources. •Faculty regularly consults and shares material from eBooks, YouTube videos, web pages and other relevant resources for stop Google research and Google scholars are used to encourage collaborative learning. •Saroj Saneja language lab is equipped with latest software, Pc's, headphones to enable students to improve their communication skills and enhance their English language. This ICT enabled language lab helps in personality development of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

**2.3.3.1 - Number of mentors**

39

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

**2.4 - Teacher Profile and Quality****2.4.1 - Number of full time teachers against sanctioned posts during the year**

37

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

10

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Gopichand Arya Mahila College being an affiliated college of Panjab University, is bound by the University rules regarding internal assessment. Teachers ensure that the students are aware of internal assessment Evaluation criteria. It is discussed with them in detail to enhance transparency and rigor with a view to focus on individual and original work. The criteria are objective and transparent devoid of any bias on the part of the teacher. Students are informed in advance that independent learning, original thinking and new idea will be given additional points. Evaluation method comprises of internal examinations, assignments and unit tests held progressively during the semester and is designed to check and report the periodic performance of the student. The marks of unit tests are shown in the classrooms and it provides students multiple opportunities to improve their performance. Record of obtained marks is written in register. Teachers also bridge the knowledge gap of students through innovative pedagogical practices employed in tutorial. Remedial teaching and open doubt sessions involve a variety of techniques and methods that are designed to help students and to improve their academic performance.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

### 2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institute has devised an efficient mechanism to deal with examination related grievances which are transparent in the pattern and conduction of CIE and rectification of grievances is time bound. There is proper provision for redressal of grievances of the students, their queries and problems concerned with the Examination both at university and college level . The college follows strictly the guidelines and rules issued by the affiliating university while conducting internals and semester - end examinations . The Provisions at University Level -A Grievance Redressal cell has been set up by the University for redressal of grievances with references to examination for the Panjab University and its affiliated colleges. The students have the facility of revaluation of their answer sheets if they are dissatisfied with the score sheet. The students can also apply through RTI and demand a photocopy of their answer sheet. Any grievance regarding the style of questions papers or nonadherence to prescribed syllabus is dealt with at college level through formal representation to examination branch of Panjab University Chandigarh. Discrepancy provisions at college level is addressed by concerned teachers. The subject teachers also show the answer sheets of the house examinations to the students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The POs and COs are helpful in developing the framework of teaching and learning. There is also an emphasis on holistic development of the students as the learning outcomes focus on imparting values, ethics and enhancing their interpersonal and communication skills. The College adopts outcome based Education and has clearly stated learning outcomes of Pos and Cos. The learning outcomes of the courses offered are highlighted at the outset in the college prospectus, so that the students know the objectives of the courses and what is expected from them in terms of learning outcomes. The syllabi of all the departments



(UG and PG ) with the program outcomes and the course outcomes and the course outcomes of all individual courses offered by the departments are available within department itself for students and faculty members . During the Orientation Program students are briefed about the Pos. The concerned faculty of each department brief their respective classes about the Pos and Cos. The PO, PSO and Cos are also discussed by the teachers with students during classroom interactions. Besides this, seminars, workshops pertaining to the course curriculum and other skill development activities- employability skills, also relate to these things to the students

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://gcmdav.org/wp-content/uploads/2023/05/Program-Specific-Outcomes.pdf">https://gcmdav.org/wp-content/uploads/2023/05/Program-Specific-Outcomes.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Class Tests and Presentations are arranged so that weaker areas of the students are identified and special measures are taken to improve their performance. Students are assigned various topics for presentation, seminars and model making whereby they are assessed. Proper maintenance of records and evaluations of outcomes is done. Outcomes of efforts made by the institution is properly recorded by the college office. Staff meetings at department level are regularly held to review the progress of students and to ensure timely completion of the syllabus so that clear way is paved outwards towards optimum learning outcomes.

Methods of measuring attainment - End semester University examination : - The affiliating university conducts examination as per semester pattern through which the institution measures program outcomes based in the course attainment level fixed by the programme.

Internal and external assignment : - Internal assessment are given to students which are mostly assigned with program outcomes .

Institutional examinations and test : - students are assessed and evaluated throughout the year at the college level through unit test, surprised test , terminal examination and the performance of the students is analysed for proof assessing the attainment level of programme .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

514

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://gcmdav.org/wp-content/uploads/2024/02/SSS-Website.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

###### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Gopichand Arya Mahila College, Abohar has an enriching ecosystem that supports creativity as well as innovation. The institution recognizes that the rapid pace of change in all spheres necessitates a culture and ecosystem of research and innovation. The educational institutes witnessed a pedagogical shift towards e-learning. To cope with the challenges posed by latest online teaching methodologies, the department of computer science organized various activities which proved to be beneficial for the teachers by enabling them to efficiently manage online classes. The college has established various cells and clubs like Eco Club, NSS, NCC, Youth Welfare Society, English Literary Society, Red Ribbon Club, Red Cross. The awareness drives about various government initiatives, social welfare programs etc. are conducted by these cells. Through these cells, college is able to spread the knowledge across a larger part of the society through online webinars. In order to enhance the practical skills of the students, the students of Fashion Designing Department paid an industrial visit to M/s Davinder Sandhu Group, Ludhiana.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

3

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

**3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year****3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

1

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.4 - Extension Activities****3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students**

to social issues, for their holistic development, and impact thereof during the year

Gopichand Arya Mahila College is organising different type of activities for the development of society. For this purpose NSS volunteers performed a 'Nukad Natak' in the streets of slum area which directly appealed the audience deeply. Our NSS volunteers go to the 'Modi Khanna' which is organised by Guru Gobind Singh study circle. Volunteers performed 'SEVA' there and the purpose was to inculcate values in their heart. A blood donation camp was organised by NSS, NCC and Red Ribbon Club. Volunteers donated blood for the purpose of humanity. Gopichand Arya Mahila College is playing a vital role to empower the girls. On the eve of International Women's day an awareness Rally was organised in which students carried the slogans about women empowerment. A two days workshop was organised on health, healthy lifestyle and balanced diet by Physical Education department. A Campaign was started under the slogan of 'Each One Teach One' on 'World literacy day'. 'Malin Bastiyon mein Jivan mein Sudhar-1' was an initiative taken by Sociology department in collaboration with Hindi department and inner wheel club of Abohar. 'A Naitik Shikhya Imtihan' was organised by Punjabi Department in collaboration with 'Guru Gobind Singh Study Circle'.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

5

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

11

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

362

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has 27 classrooms of different sizes. All the classrooms have a complete arrangement of light. The college has a conference hall with two ACs installed and having a capacity of 150 seats. It has one projector in which seminars, workshops, cultural activities and various exhibitions are conducted. The college also has a home science lab having all the necessary kitchen appliances. The college also has a language lab having 12 PCs, Headphones, Microphones, a Projector. The college has two computer labs with 40 computers, one project, two printers and one smart board. The college has a library with AC reading hall as well as study tables and chairs apart from academic books there are magazines, newspapers and e-journals through



unlist subscription. The college music rooms have sitar, tabla, santoor, harmonium, samwar mandal, dil ruba, thin tarang, dhol banjo, guitar and tambourine. Fine arts department of the college has fine arts classrooms and storm rooms. The college has an excellent beauty lab. The college also has a fashion designing lab. The college has an auditorium hall for conducting various events which has a suitable seating capacity of about 500 persons.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**Cultural Activities** The Youth Welfare Department utilizes its infrastructure to create a sense of cultural and heritage within the college in which the following buildings play their role. **Multi Purpose Auditorium Hall** The college has a multi purpose auditorium hall for conducting various events. It has an adequate seating capacity of 500 persons, making up the auditorium, proper arrangement of excellent stage lighting, good sound system, washroom and a store room. **Conference hall** The college has a conference hall which has a capacity of 150 seats and is equipped with two Acs SarojSaneja Hall A Service Neja Hall has also been built smoothly in the now closed college. Which has two AC and one project facility. **Open Stage** The college has an open stage which is used for conducting various programs and activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4.62374

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

College Library of the college is the heart of the college activities. It has a collection of more than 13000 volumes. Subscription to Magazines and Journals is renewed every year. Newspapers are also provided to the readers on the stands. Library day to day operations are managed by integrated library automation software named e-granthalya 3.0. All the books have barcodes pasted on them. Circulation of books and Stock verification is done through these barcodes. Library has also a fully air conditioned Hall with the seating capacity of 50 students. Library has Network Resource Centre where students access e-resources. New books are added to library every year. New Books are displayed on the Separate Rack.

Name of ILMS software -e-Granthalya (2021-22)

### Nature of automation -Fully Automated Version -3.0 Year of Automation - 2009

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

62

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college allocates budget for the purchase, installation, upgrading, and upkeep of computers and their peripherals. A Cisco website license has been renewed in order to accommodate more participants for the webinars. College website has been upgraded and new domain name and hosting of the college website is purchased. A Cisco website license was acquired in order to accommodate more attendees for the institution's several departments' webinars. Owing to the growing popularity of online learning and the influence of ICT in education, high-speed internet access with a 50 Mbps connection was made available to the entire campus. Wi-Fi is used to create internet facilities so that teachers and students can connect to the internet continuously.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

48

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1.15051

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college administration regularly monitors and supervises the available infrastructure and ensures its upkeep, repair and maintenance. Maintenance At the conclusion of the fiscal year, a report is prepared. The strategy for fixing, deducting, and buying necessary infrastructure facilities is developed in light of this checking. The Planning Committee and Management oversee the upkeep of buildings and infrastructure on a regular basis and create appropriate ideas that are put into action. Optimum utilization of facilities by renting the college auditorium to the public for sports events. Annual Stock verification is done for each department and cell. LIBRARY- All the maintenance comes under committee like purchase new stock of books, to repair and purchase new furniture, to build new laws and other library services are provided by committee. BEAUTY LAB- Beauty lab department takes care of all maintenance. Makeup vanity with cosmetics, purchase and repair of any machine. HOME SCIENCE LAB-

Basic facilities are provided and maintained by home science department. SPORTS- Physical education department takes care of playgrounds such as Volley Ball, Archery Ground, Basketball Court and grassy lawn. COMPUTER LAB- Computers, Printers, UPSs and other hardware/ software are maintained and updated by computer science department from time to time.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

524

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

136

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student**

**A. All of the above**

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

17

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

81



File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

1

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

35

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Students act as representatives and keep themselves engaged in the various administrative, co-curricular and extracurricular activities. They took active participation in each and every field/activity. Several students councils had been established by our institution for the welfare of students as well as of institution. Students take part in various administrative, co-curricular and extracurricular activities through various bodies such as NSS, NCC, English Literary Society, Youth welfare Club, Arya Yuva Samaj and Red Ribbon Club. Each year some students come forward in each and every field for service. In year 2022-23 students took active part in activities related to NSS unit, NCC unit, English Literary society and in some more activities. They represent their group and work for the overall progress of the institution. Various cells and Committee have been organized for the welfare of the institution which work more smoothly with the grace of students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

14

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association connects the Institution & former graduates in a symbolic relationship. The formation of Alumni Association contributes to the development & strengthening of long term relationship with our Alumni, the college & the current students. Every year the college hosts an Alumni Annual Meeting to encourage interaction among management, faculty members & alumni. The association acts to organise various programmes for the students. It also helps to facilitate scholarship to the needy & meritorious students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

## 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

- The institution has tirelessly bestowing quality education to the girl students and teaching the attributes of self-dependence, expertise to revive the society. Living up to its reputation of excellence in diverse fields, college has received the Highest grade (A+) for Green Cover on campus, Surface water harvesting, Rooftop water harvesting, Rooftop solar system and grade A for Waste Management under National Rural Institutions Sustainability Grading (NRISG). The Grade has been awarded by MGNRE, MoE. The resolute endeavors towards its vision and mission are reflected through the achievements of the students in scholastics and in different co-curricular exercises. Our students secured 52 merit positions in Panjab University merit list in December 2022 Examinations and 12 in May 2023 Examinations. Various exercises are coordinated by departments to inspire the psychological, physical, social and mental status of the understudies such as NCC Camp, National Sports day, Extension lecture on Portfolio Design, National Voters' Day, National Intellectual Property Mission 2.0 in collaboration with Ministry of Commerce & Industry, GOI, Seminar on World Cancer Day. NCC Cadets of GCAMC participated in CATC-94 camp and won 9 medals in all. Our team has participated in " kheda Vatan Punjab Diya" and secured 18 medals. Different scholarship and concessions are conceded to 126 meritorious and needy students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Bearing in mind the vision and mission to give quality education to girl students in distant regions, institution had planned contact program 3 to 4 months before the starting of session. Numerous meetings were held to plan and implement the strategy of contact program. Principal of the institution , Dr. Rekha

Sood Handa and co-ordinator Dr. Raj Kumar Ahuja and Dr. Shakuntala Midha with other senior staff member prepared the layout of program . The geographical area adjacent to college was divided into six sub parts i.e Fazilka, Malout, Local, Ganganagar, Sitto and Hanumangarh and the college staff into six teams. Each team has senior teacher as its incharge. Teams were deputed in various regions according to arranging. They contacted the Principals of various schools, Sarpanchs and other elderly educated people of the village who could extend their co-operation to persuade girls for admissions and visited door to door to motivate students for higher education. In various government and private schools, seminars were arranged. College banners were displayed at prominent places in different areas. Vital information is also disseminated on college face book page and college website. Special contact team was also deputed for subject wise counselling of students. Due to untiring efforts of whole staff, 1368 students enrolled in various courses that exhibits the successful implementation of contact program.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

With the commendation of head of the institution talent hunt was organised on 23rd and 24th of September 2022. Dr.Shakuntla Midha was overall In- charge of the event. Staff and students had intimated in advance for registration. Duties were assigned to faculty members according to the area of their interest. The senior faculty was In- charge of every item and the temporary faculty was guided by them time to time. Students participated with full enthusiasm. Before the scheduled date, the registered participants came to their concerned teachers In-charges in their free periods for practice. After the rehearsal of several days, event organised on scheduled date. For the smooth functioning of the event duties of cleanliness, seating arrangements, mike and sound were assigned to supporting staff under the supervision of teaching staff. Off stage and on stage items performed on 23th and 24th respectively in the presence of worthy Principal Madam Dr.(Mrs.) Rekha Sood Handa, staff members and students. As the event was over names of the winners were

announced. The winner participants further selected for Youth Festivals at zonal & inter-zonal levels.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution has a well-defined organizational structure that focuses on achieving the vision and mission of the college. The organogram depicts the hierarchical structure of the administrative system

- DAV College Managing Committee, New Delhi is top decision-making body. Sh. Punam Suri recipient of Padma Shri is president and Sh. Dev Mitter Ahuja is appointed as Vice president of D.A.V CMC and chairman of local advisory committee. Chairman is the chief advisor to the principal. LAC constitutes 15 members
- Principal - The Principal as the head of administration, acts as a bridge between the Management and staff.
- Officiating Principal - In the absence of Principal, Officiating Principal takes up the responsibilities relating to administration.
- Teaching staff- HOD's along with staff co-ordinate all activities of their departments.
- Administrative staff - The administrative non-teaching staff is the backbone of the institution. It deals with all the administrative executions.
- Non-teaching support- non-teaching staff takes up tasks of security, safety, cleanliness and many more activities.
- Librarian - Library of the college has pivotal importance in the academic growth. Our efficient young Librarian has incorporated latest available techniques in the maintenance and functioning of the library.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Staff play strategic role in upliftment of the institution. This college has the tradition of working like a family called as GCAMC Family. Time to time various staff friendly policies are pursued by the institution.

- Fee concession to the wards of the teaching, non-teaching, IV class staff.
- Medical leaves are given to employees as per govt. rules during the tenure of his / her job.
- Maternity / Paternity leave is also extended as per rules.
- Funds are also collected among college staff to support an individual member in case of need.
- Duty leave is allowed to faculty for the improvement of their academic credentials.
- Money for any emergency is advanced under the authorization of the Principal's discretionary fund in the

college.

- After probation period, the pay scales of staff are revised and given increment as per rule every year.
- A retiring faculty is provided with gratuity and provident fund and leave encashment as per rules.
- Festivals are celebrated among employees for nationalism and as the source of entertainment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0



File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

2

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Our Performance appraisal comprising of promotion based appraisal system, self-appraisal system , Annual audit a..... feedback Performa

## Performance Based Appraisal System

The PBAS Performa incorporates individual educators' teaching-learning and assessment related activities; research and scholastic commitments; and commitment in co-curricular activities as have been listed in UGC-CAS rules.

## Self-appraisal Performa

The College has an effective Self-Appraisal System for teaching staff that covers the general information about the teacher

- Gives a summary of their academic and professional growth.
- Provide details of teaching learning and evaluation.
- Details of non-scholastic activities done.
- This is verified and attested by the Principal. Based on these parameters and personal interaction, the teacher is appraised and given suggestions. Duties are assigned based on this information.

## Internal Academic Audit Performa

Internal Academic Audit Performa is related with the quality assurance and enhancing the quality of academic activities in the college. It reviews the processes and procedures used by an institution to enhance the quality.

## Feedback form

For ensuring quality performance by the staff, the institution has initiated a system of taking feedback from students. For this, the students are asked to give subject wise feedback.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Our institution has provision for internal and external audit. The internal audit is done by accounts office/Burser and then by Chartered Accountant. The external audit is done by the Chartered Accountant firm appointed by DAVCMC, New Delhi. In addition to this, Accountant General Punjab also conducts audit of government grants. The internal and external audit of the college is updated. There were no significant audit objections, a few minor objections that were raised by auditors were sorted out and most of the paras were got settled.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

9.47

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Every year college Accounts Office prepares financial budget proposal. This budgetary proposal is analysed and approved by Local Advisory Committee in the annual budget meeting. College adopts the fee structure as per Panjab University directive. Salary of the staff is either directly deposited in their account or paid by cheque. Bills are checked by clerks, Supdt. Accounts, Burser and then signed by the Principal for payment. Fee collection is done in two instalments in general but to facilitate students from economically weaker families

easyinstalments are also permitted by Principal and Dean StudentWelfare. Funds are provided to the various departments as per their requirement and demand. Proper procedure for purchase isadopted. Quotations are invited and prices are compared by the Purchase Committee. The regular audit is done every year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**IQAC has immensely contributed in implementation of quality assurance strategies and processes at all levels.**

The institute IQAC regularly meets every 3 months. It strives hard for upgrading the college infrastructure & support facilities to meet the standard of higher education and growing needs of students. It assesses and suggests the parameters of faulty education.

Significant contribution of IQAC are:

- **Academic Audit** : The college takes academic audit of each department and various committees every year through IQAC to increase and maintain the quality of education. Academic Audit Committee is setup for this purpose. The Committee evaluates the plan submitted by the department and committees, once in academic session as per the academic progress.

Due to implementation of such academic audit it is found out that all departmentsand committees have been constantlyempowering their curricular, co-curricular and extra co-curricular performance.

- **Implementation of Green Practices in the campus**

The IQAC initiated various green practices to maintain eco-friendly college campus through the activities i.e. Tree Plantation, Plastic Eradication, Clean and Beautiful Campus,

Save Energy for better implementation of green practices, IQAC distributed the activities among various departments. IQAC constantly takes the feedback about the proper result oriented implementation of these activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures & methodologies of operations & learning outcomes at periodic intervals through IQAC. IQAC has already started working to bring modifications in teaching learning process in accordance with NEP-2020. IQAC plays an instrumental role in organising more skill based workshop & activities to promote skill development. IQAC is also working towards strengthening the feedback system from students, teachers, parents & employees. Necessary remedial actions will be taken by IQAC to bring progressive approach towards the overall system. Language Labs has been set up for Language department to give students the opportunity to improve communication skills. Gender sensitization related lectures & activities will be organised to encourage behaviour modification among the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or**

**D. Any 1 of the above**

**international agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

**INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity stands for Gender Sensitization. Achieving gender equity cannot happen overnight. That is why Gopichand Arya Mahila College is leading the way with effective action. We are modeling the best practice and setting targets for women's leadership. To celebrate International Women's Day Department of Hindi and Women Studies Centre organized "Veerangana Shakti Astitva K Ehsaas Ki". Various competitions like Poster Making, Slogan Writing, Essay Writing, Rally and Extension Lecture were organized. 100 students participated in these competitions. Department of English organized PPT competition on Women Novelists. Participants present presentations on Women Novelists from different languages like Indian, American etc. 7 students participated in the competition.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**The Institution has made it a mission to follow the Eco-friendly ways of managing and disposing of the waste generated by the routine activities and people in the college. Keeping into consideration the fact; the Institution has divided the waste management into two parts:**

- 1. Solid Waste:** Solid waste is generated by day to day activities carried out in the college. It consists of papers, fallen leaves, plastic, food, metal etc. Adequate dustbins are arranged at each floor of the college for safe disposal of the waste material. The garbage is gathered and disposed of on daily basis. The sweepers take care of all the solid waste in each floor by cleaning, collecting, sweeping and compiling the garbage in the dustbin.
- 2. E-Waste Management:** The Institution has no problem of E-Waste as only a few CD's and DVD's are used and those too for recording various programmes and are kept in the records of the concerned department. The cartridges used in printers are small in amount, which are reusable and seldom generate any waste. Therefore, E-Waste management is being handled efficiently.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**A. Any 4 or All of the above**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**



**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities** **A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading** **C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution provides an inclusive environment for students, staff, and other employees with tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities through various activities and events. The institution celebrates various cultural days and conducts cultural activities to establish harmony among people of different cultural and linguistic backgrounds. Arya Yuva Samaj of GCAMC organized Havan Yajna on the occasion of the commencement of the new session in the college. Department of Punjabi in collaboration with Bhasha Vibhag Manch Fazilka organized weekly Bhasha Manch activities. Legal Literacy Club and Department of Political Science celebrates Voters Day. Youth Welfare Department in collaboration with Youth Services Department Fazilka celebrates youth Day. Department of Physical Education organizes Sports Meet to bring harmony among students. Department of Punjabi celebrates World Mother Language Day to inculcate love and respect for the mother tongue among the students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Gopichand Arya Mahila College takes pride stating the fact that apart from preparing a sound academic foundation of the student community, the college constantly aims to develop them as better citizens of the country. GCAMC motivates the students to adopt various practices that promote the constitutional awareness and obligations. Department of Political Science, Fine Arts, Music, NCC, NSS, Red Ribbon club celebrated 76th Independence Day. Legal Literacy Club and Department of Political Science celebrates Voters Day. Seminar on World Cancer Day was organized in the college. Department of Hindi and Department of Sociology in collaboration with Inner Wheel Club organized a campaign to improve life in slum areas. The campaign was organized under the

theme Keep India Clean and Healthy. In order to keep slum children themselves clean, they were provided with toothpaste, toothbrush, soaps, shampoo and food items to keep them clean and healthy.

Thus Departments, Clubs and societies of Gopichand Arya Mahila College regularly conduct events and activities to inculcate values, rights, duties and responsibilities of citizens in the students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events

and festivals

India is a country where National Festivals events and days are the heritage of life. GCAMC believes that National Festivals and Days are National treasure that revives our spiritual values and deep rooted sentiments and unites us to celebrate with pride. Our institution commemorates National and International Days with great honor, pride and National integrity. Department of Political Science, Fine Arts, Music, NCC, NSS and Red Ribbon Club celebrates 76th Independence Day. Department of Physical Education celebrates National Sports Day. Department of Hindi celebrates International Hindi Divas. Red Ribbon Club, NSS, NCC Unit celebrates 115th Birthday of Sardar Bhagat Singh. Department of Political Science celebrates Gandhi Jayanti and Birth Anniversary of Bhagwan Birsa Munda. Legal Literacy club and Department of Political Science celebrates Voters Day. GCAMC celebrates World Cancer Day. Self Help Group of GCAMC celebrates World Productivity Day. Youth Welfare Department of GCAMC in collaboration with Youth Services Department Fazilka celebrates International Youth Day. Department of Punjabi celebrates World Mother Language Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Title: To bring deprived strata of society in the arena of education**

**Objectives:**

**Inclusion of Deprived students in Education**

**Extensive outreach programmes**

**Though we are living in a competitive materialistic world yet it**

is moral duty of educators and institution to educate the deprived strata of society. There is a dire need to bring SC/BC/OBC/EWS and other minority communities residing in border and backward areas into the arena of education and make them self-sufficient and independent so that they can contribute in nation building. To achieve this aim, an extensive outreach programme has been designed by our institution to reach every nook and corner of nearby, remote and border villages to contact and encourage the students of depressed classes who aspire for higher education.

**Title:** To Avail Transport facility

**Objectives:**

The main goal of the institution is to cater the needs of the girl-students belonging to rural, border and backward areas and provide them quality and value based education. Taking into consideration this aspect, the institution has designed a network of transport facility to be made available to each and every student of the neighboring and far-off villages. It is the utmost duty of the institution to provide security and better atmosphere to the girl students. Staff members too avail this facility. Special concessions are given to such students who are meritorious but not very sound financially.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution is distinctive and unique in empowering girl students by providing them WINGS TO FLY. It is the mission of the institution to bring girls of every strata of society into the arena of Higher Education. Though a number of scholarship schemes have been initiated by State and Central Government for students belonging to SC/ST and other deprived category of students but the girls of economically weaker section are still deprived of such government schemes. Several Institutional

Scholarship Schemes are there to provide financial assistance to such students specially PANKH scheme has been launched, Institution has made arrangements with number of Donors, Alumni, NGO's etc. that contribute funds for giving scholarships to those students.

Women empowerment week is celebrated every year in the first week of March having the theme "Veerangna Shakti - Astitva ke ehshaas ki". Mahila Jagriti rallies have been organized. Extension Lecture, Poster Making, Slogan Writing, Essay Writing competitions were held to bring awareness among students.

Another initiative that has been taken to provide them opportunities to enhance their skills is KARMIKA - A Step towards Self-esteem - A seven day Art and Craft Workshop and Exhibition that is held every year.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

A well planned and documented method is used by the institution to ensure excellent curriculum delivery as per guidelines issued by Panjab University, Chandigarh. There is NAAC designed Course Plan Proforma which is a transparent and complete document including all areas of curriculum implementation. The Principal convenes frequent meetings of the Academic Council that is comprised of Heads of Departments. They further convene meetings with their staff members for discussing curriculum goals. Academically, Electives, Skill Enhancement and Ability Enhancement Courses are offered within and across departments. Assignments and feedback help to improve productive learning in the classrooms. Faculty members use various ICT based tools for effective learning of the students. Practical knowledge for the various subjects like Computer, Home Science, Music is provided through Laboratory learning and curriculum supportive paraphernalia is also adopted whenever and wherever required.. It is equally important to carve a space for events like Sports Day, Talent hunt and Alumni Meet in the lives of our students as an inclusive and balanced strategy allows for all-round development of the students. The teachers of institution goes to incredible lengths as they completely changed their teaching methods by opting online platforms for providing quality learning. Everything in the institution is geared towards providing transformative education in a structured manner with accessibility, comprehensibility, and transparency.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Being an affiliated college of the Panjab University Chandigarh, Gopichand Arya Mahila College Abohar follows the Academic Calendar issued by the University. It clearly delineates a schedule for teaching, examination, semester break and vacations, that is strictly followed by the college to ensure smooth and efficient functioning of its teaching and administrative processes. Within the same framework, Course planners, timetables, work load of faculty is being designed. All the concerned staff members do the analysis of result by identifying weakness of students and then review and guide them. The Principal also conducts meetings with the Teacher-in-charge(s), and non-teaching to ensure smooth implementation of all the activities. For transparency of functioning, a detailed document Course Planner outlining the module, date, duration of course, teaching methods, learning outcomes of students is provided to the staff to fill. Timely Completion of syllabus, revision and internal Evaluation are carried out in compliance with the schedule listed in the academic calendar. Verbal feedback from students about teaching strategies and pedagogies is taken with the aim of allowing the students to incorporate suggestions offered by the teacher, thereby making learning a continuum process and creating various opportunities for the students to succeed. All faculty members participate in the evaluation process to ensure timely declaration of results of university examinations.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	<a href="https://gcmdav.org/wp-content/uploads/2024/02/Academic-Calendar.pdf">https://gcmdav.org/wp-content/uploads/2024/02/Academic-Calendar.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment**

C. Any 2 of the above



/evaluation process of the affiliating University	
File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded
<b>1.2 - Academic Flexibility</b>	
<b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b>	
<b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b>	
3	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>
<b>1.2.2 - Number of Add on /Certificate programs offered during the year</b>	
<b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b>	
0	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>
<b>1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year</b>	

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gopichand Arya Mahila College stands for values of compassion and commitment for student and society. The college has compulsory student societies like National Cadet Corps, Red Cross Society, WSC (Women's Study Centre), Career and Counseling Cell, Students Legal literacy Club that regularly organize socially relevant outreach programs. Our fine arts department on 2nd October to kickstart the Swachhta Abhiyan campaign, organized Poster Making, cleanliness, Debate and Essay writing activities to raise awareness and encourage active participation in maintaining cleanliness. On 115 Birth Anniversary of Shaheed Bhagat Singh ji, Red Ribbon Club, NCC, NSS, Department of History and Red Cross Society organized various activities for Students. GCAMC celebrates days of national and international importance as Republic day, Independence day, International Yoga Day etc .These celebrations nurture the moral, ethical and social values in the students. One Day National Seminar was organized On " Shaheed E - Azam Bhagat Singh and his ideologies" on October 4, 2022. Everything in the institution is geared towards providing transformative education in a structured manner to our students. The institution believes in the holistic development of students who are not only intellectually ready to face the world but are also empathetic human beings striving for an egalitarian and sustainable society.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

25

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>D. Any 1 of the above</b>
<b>File Description</b>	<b>Documents</b>
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>C. Feedback collected and analyzed</b>
<b>File Description</b>	<b>Documents</b>
Upload any additional information	No File Uploaded
URL for feedback report	Nil
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of students admitted during the year</b>	
523	
<b>File Description</b>	<b>Documents</b>
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b>	

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

365

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college has a comprehensive admission process catering to the needs of the students belonging to various categories. At the time of admission, the admission committee holds the interactive session with the students and recommends them the streams or the subjects to be opted depending upon their aptitude. Post admission the institution follows an efficient procedure to cater to the needs of students from diverse backgrounds and locales and learning capacities. Different strategies are adopted by the institution in guiding and grooming the students in the area of their interest.

**Slow learners**

1. Extra classes and remedial classes are arranged for clarifying the doubts of students.
2. They are groomed regularly by asking questions on the topic which has done in classroom.
3. Faculty members revise the critical topics as per student requisition.
4. Peer teaching is done in classrooms where high achievers help low achievers.

**Advanced learners**

1. Different activities like debate, quiz, paper presentation & essay writing competition etc are arranged to enhance higher order thinking skills.
2. The advanced learners are also motivated to set up higher goals and are encouraged to appear in competitive exams.

3. A friendly environment is created to improve the communication skills of advanced learner students and also motivated to help the weaker students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1368	37

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To make the process of teaching and learning more effective, various student centric methods are used. Average teacher pupil ratio is kept suitable. Experiential learning, participative learning & problem-solving methodologies are used to ensure effective learning outcome. The college offer a theory to practice mode of teaching to make learning collaborative, holistic and experimental. Regular educational trips, field visits, industrial visit are organized from time to time to expose students to skill requirement of industry offering participative learning. Lecture, workshops, seminars are conducted by scholars, academicians and experts offering students a practical learning experience. Students are encouraged to participate in various co-curricular activities. Various social, educational and environmental outreach activities are organized under the aegis of NCC, NSS, Eco club, Women studies centre, Red Ribbon Clubs. Recognizing the importance of extra skill sets, add on courses were introduced. These include certificate & Diploma courses in Beauty & Aesthetics and food processing & preservation in collaboration with NSQF.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Gopichand Arya Mahila College uses the latest ICT tools to enhance teaching learning process according to the need of the hour and to make learning more interesting as well as students friendly. •The college library has 5 desktops with internet facility to assess the latest research and other advancements in their respective subjects. The college has Wi-Fi enabled campus which helps teachers and students to stay connected to internet and learn and teach updated information. •The Wi-Fi routers are installed to provide easy internet access to faculty and students. •The college library staff emphasize on use of Open Educational Resources. •Faculty regularly consults and shares material from eBooks, YouTube videos, web pages and other relevant resources for stop Google research and Google scholars are used to encourage collaborative learning. •Saroj Saneja language lab is equipped with latest software, Pc's, headphones to enable students to improve their communication skills and enhance their English language. This ICT enabled language lab helps in personality development of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

39

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

37

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers



File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Gopichand Arya Mahila College being an affiliated college of Panjab University, is bound by the University rules regarding internal assessment. Teachers ensure that the students are aware of internal assessment Evaluation criteria. It is discussed with them in detail to enhance transparency and rigor with a view to focus on individual and original work. The criteria are objective and transparent devoid of any bias on the part of the teacher. Students are informed in advance that independent learning, original thinking and new idea will be given additional points. Evaluation method comprises of internal examinations, assignments and unit tests held progressively during the semester and is designed to check and report the periodic performance of the student. The marks of unit tests are shown in the classrooms and it provides students multiple opportunities to improve their performance. Record of obtained marks is written in register. Teachers also bridge the knowledge gap of students through innovative pedagogical practices employed in tutorial. Remedial teaching and open doubt sessions involve a variety of techniques and methods that are designed to help students and to improve their academic performance.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institute has devised an efficient mechanism to deal with

examination related grievances which are transparent in the pattern and conduction of CIE and rectification of grievances is time bound. There is proper provision for redressal of grievances of the students, their queries and problems concerned with the Examination both at university and college level. The college follows strictly the guidelines and rules issued by the affiliating university while conducting internals and semester - end examinations. The Provisions at University Level -A Grievance Redressal cell has been set up by the University for redressal of grievances with references to examination for the Panjab University and its affiliated colleges. The students have the facility of revaluation of their answer sheets if they are dissatisfied with the score sheet. The students can also apply through RTI and demand a photocopy of their answer sheet. Any grievance regarding the style of questions papers or nonadherence to prescribed syllabus is dealt with at college level through formal representation to examination branch of Panjab University Chandigarh. Discrepancy provisions at college level is addressed by concerned teachers. The subject teachers also show the answer sheets of the house examinations to the students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The POs and COs are helpful in developing the framework of teaching and learning. There is also an emphasis on holistic development of the students as the learning outcomes focus on imparting values, ethics and enhancing their interpersonal and communication skills. The College adopts outcome based Education and has clearly stated learning outcomes of Pos and Cos. The learning outcomes of the courses offered are highlighted at the outset in the college prospectus, so that the students know the objectives of the courses and what is expected from them in terms of learning outcomes. The syllabi of all the departments (UG and PG) with the program outcomes and the course outcomes and the course outcomes of all

individual courses offered by the departments are available within department itself for students and faculty members . During the Orientation Program students are briefed about the Pos. The concerned faculty of each department brief their respective classes about the Pos and Cos. The PO, PSO and Cos are also discussed by the teachers with students during classroom interactions. Besides this, seminars, workshops pertaining to the course curriculum and other skill development activities- employability skills, also relate to these things to the students

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://gcmdav.org/wp-content/uploads/2023/05/Program-Specific-Outcomes.pdf">https://gcmdav.org/wp-content/uploads/2023/05/Program-Specific-Outcomes.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Class Tests and Presentations are arranged so that weaker areas of the students are identified and special measures are taken to improve their performance. Students are assigned various topics for presentation, seminars and model making whereby they are assessed. Proper maintenance of records and evaluations of outcomes is done. Outcomes of efforts made by the institution is properly recorded by the college office. Staff meetings at department level are regularly held to review the progress of students and to ensure timely completion of the syllabus so that clear way is paved outwards towards optimum learning outcomes.

Methods of measuring attainment - End semester University examination : - The affiliating university conducts examination as per semester pattern through which the institution measures program outcomes based in the course attainment level fixed by the programme.

Internal and external assignment : - Internal assessment are given to students which are mostly assigned with program outcomes .

Institutional examinations and test : - students are assessed and evaluated throughout the year at the college level through unit test, surprised test , terminal examination and the performance of the students is analysed for proof assessing the attainment level of programme .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

514

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://gcmdav.org/wp-content/uploads/2024/02/SSS-Website.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>
<b>3.1.2 - Number of teachers recognized as research guides (latest completed academic year)</b>	
<b>3.1.2.1 - Number of teachers recognized as research guides</b>	
0	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>
<b>3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year</b>	
<b>3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year</b>	
0	
File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil
<b>3.2 - Innovation Ecosystem</b>	

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Gopichand Arya Mahila College, Abohar has an enriching ecosystem that supports creativity as well as innovation. The institution recognizes that the rapid pace of change in all spheres necessitates a culture and ecosystem of research and innovation. The educational institutes witnessed a pedagogical shift towards e-learning. To cope with the challenges posed by latest online teaching methodologies, the department of computer science organized various activities which proved to be beneficial for the teachers by enabling them to efficiently manage online classes. The college has established various cells and clubs like Eco Club, NSS, NCC, Youth Welfare Society, English Literary Society, Red Ribbon Club, Red Cross. The awareness drives about various government initiatives, social welfare programs etc. are conducted by these cells. Through these cells, college is able to spread the knowledge across a larger part of the society through online webinars. In order to enhance the practical skills of the students, the students of Fashion Designing Department paid an industrial visit to M/s Davinder Sandhu Group, Ludhiana.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

3

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

<b>3.3 - Research Publications and Awards</b>	
<b>3.3.1 - Number of Ph.Ds registered per eligible teacher during the year</b>	
<b>3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year</b>	
0	
<b>File Description</b>	<b>Documents</b>
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
<b>3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year</b>	
<b>3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year</b>	
0	
<b>File Description</b>	<b>Documents</b>
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>
<b>3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year</b>	
<b>3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year</b>	
1	

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Gopichand Arya Mahila College is organising different type of activities for the development of society. For this purpose NSS volunteers performed a 'Nukad Natak' in the streets of slum area which directly appealed the audience deeply. Our NSS volunteers go to the 'Modi Khanna' which is organised by Guru Gobind Singh study circle. Volunteers performed 'SEVA' there and the purpose was to inculcate values in their heart. A blood donation camp was organised by NSS, NCC and Red Ribbon Club. Volunteers donated blood for the purpose of humanity. Gopichand Arya Mahila College is playing a vital role to empower the girls. On the eve of International Women's day an awareness Rally was organised in which students carried the slogans about women empowerment. A two days workshop was organised on health, healthy lifestyle and balanced diet by Physical Education department. A Campaign was started under the slogan of 'Each One Teach One' on 'World literacy day'. 'Malin Bastiyon mein Jivan mein Sudhar-1' was an initiative taken by Sociology department in collaboration with Hindi department and inner wheel club of Abohar. 'A Naitik Shikhya Imtihan' was organised by Punjabi Department in collaboration with 'Guru Gobind Singh Study Circle'.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**



5

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

11

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

362

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The college has 27 classrooms of different sizes. All the classrooms have a complete arrangement of light. The college has a conference hall with two ACs installed and having a capacity of 150 seats. It has one projector in which seminars, workshops, cultural activities and various exhibitions are conducted. The college also has a home science lab having all the necessary kitchen appliances. The college also has a language lab having 12 PCs, Headphones, Microphones, a Projector. The college has two computer labs with 40 computers, one project, two printers and one smart board. The college has a library with AC reading hall as well as study tables and chairs apart from academic books there are magazines, newspapers and e-journals through unlist subscription. The college music rooms have sitar, tabla, santoor, harmonium, samwar mandal, dil ruba, thin tarang, dhol banjo, guitar and tambourine. Fine arts department of the college has fine arts classrooms and storm rooms. The college has an excellent beauty lab. The college also has a fashion designing lab. The college has an auditorium hall for conducting various events which has a suitable seating capacity of about 500 persons.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**Cultural Activities** The Youth Welfare Department utilizes its infrastructure to create a sense of cultural and heritage within the college in which the following buildings play their role. **Multi Purpose Auditorium Hall** The college has a multi purpose auditorium hall for conducting various events. It has an adequate seating capacity of 500 persons, making up the auditorium, proper arrangement of excellent stage lighting, good sound system, washroom and a store room. **Conference hall** The college has a conference hall which has a capacity of 150 seats and is equipped with two Acs **SarojSaneja Hall** A Service Neja Hall has also been built smoothly in the now closed college. Which has two AC and one project facility. **Open Stage** The college has an open stage which is used for conducting various programs and activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

6

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

<b>4.62374</b>	
File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>
<b>4.2 - Library as a Learning Resource</b>	
4.2.1 - Library is automated using Integrated Library Management System (ILMS)	
<p>College Library of the college is the heart of the college activities. It has a collection of more than 13000 volumes. Subscription to Magazines and Journals is renewed every year. Newspapers are also provided to the readers on the stands. Library day to day operations are managed by integrated library automation software named e-granthalya 3.0. All the books have barcodes pasted on them. Circulation of books and Stock verification is done through these barcodes. Library has also a fully air conditioned Hall with the seating capacity of 50 students. Library has Network Resource Centre where students access e-resources. New books are added to library every year. New Books are displayed on the Separate Rack.</p> <p>Name of ILMS software -e-Granthalya (2021-22)</p> <p>Nature of automation -Fully Automated Version -3.0 Year of Automation - 2009</p>	
File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil
<b>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-</b>	<b>C. Any 2 of the above</b>

<b>books Databases Remote access toe-resources</b>	
<b>File Description</b>	<b>Documents</b>
Upload any additional information	<b>No File Uploaded</b>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>
<b>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>	
<b>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)</b>	
0	
<b>File Description</b>	<b>Documents</b>
Any additional information	<b>No File Uploaded</b>
Audited statements of accounts	<b>No File Uploaded</b>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>
<b>4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)</b>	
<b>4.2.4.1 - Number of teachers and students using library per day over last one year</b>	
62	
<b>File Description</b>	<b>Documents</b>
Any additional information	<b>No File Uploaded</b>
Details of library usage by teachers and students	<b>No File Uploaded</b>
<b>4.3 - IT Infrastructure</b>	
4.3.1 - Institution frequently updates its IT facilities including Wi-Fi	

The college allocates budget for the purchase, installation, upgrading, and upkeep of computers and their peripherals. A Cisco website license has been renewed in order to accommodate more participants for the webinars. College website has been upgraded and new domain name and hosting of the college website is purchased. A Cisco website license was acquired in order to accommodate more attendees for the institution's several departments' webinars. Owing to the growing popularity of online learning and the influence of ICT in education, high-speed internet access with a 50 Mbps connection was made available to the entire campus. Wi-Fi is used to create internet facilities so that teachers and students can connect to the internet continuously.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

48

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

1.15051

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college administration regularly monitors and supervises the available infrastructure and ensures its upkeep, repair and maintenance. Maintenance At the conclusion of the fiscal year, a report is prepared. The strategy for fixing, deducting, and buying necessary infrastructure facilities is developed in light of this checking. The Planning Committee and Management oversee the upkeep of buildings and infrastructure on a regular basis and create appropriate ideas that are put into action. Optimum utilization of facilities by renting the college auditorium to the public for sports events. Annual Stock verification is done for each department and cell. LIBRARY- All the maintenance comes under committee like purchase new stock of books, to repair and purchase new furniture, to build new laws and other library services are provided by committee. BEAUTY LAB- Beauty lab department takes care of all maintenance. Makeup vanity with cosmetics, purchase and repair of any machine. HOME SCIENCE LAB- Basic facilities are provided and maintained by home science department. SPORTS- Physical education department takes care of playgrounds such as Volley Ball, Archery Ground, Basketball Court and grassy lawn. COMPUTER LAB- Computers, Printers, UPSs and other hardware/ software are maintained and updated by computer science department from time to time.



File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

524

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

136

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student**

A. All of the above

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

17

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

81

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

1

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

35

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Students act as representatives and keep themselves engaged in the various administrative, co-curricular and extracurricular activities. They took active participation in each and every field/activity. Several students councils had been established by our institution for the welfare of students as well as of the institution. Students take part in various administrative, co-curricular and extracurricular activities through various bodies such as NSS, NCC, English Literary Society, Youth welfare Club, Arya Yuva Samaj and Red Ribbon Club. Each year some students come forward in each and every field for service. In year 2022-23 students took active part in activities related to NSS unit, NCC unit, English Literary society and in some more activities. They represent their group and work for the overall progress of the institution. Various cells and committees have been organized for the welfare of the institution which work more smoothly with the grace of students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

14

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association connects the Institution & formergraduates in a symbolic relationship. The formation of AlumniAssociation contributes to the development & strengthening oflong term relationship with our Alumni, the college & thecurrent students. Every year the college hosts an Alumni Annual Meeting toencourage interaction among management, faculty members &alumni. The association acts to organise various programmes for thestudents. It also helps to facilitate scholarship to the needy &meritorious students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

#### GOVERNANCE, LEADERSHIP AND MANAGEMENT

## 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

- The institution has tirelessly bestowing quality education to the girl students and teaching the attributes of self-dependence, expertise to revive the society. Living up to its reputation of excellence in diverse fields, college has received the Highest grade (A+) for Green Cover on campus, Surface water harvesting, Rooftop water harvesting, Rooftop solar system and grade A for Waste Management under National Rural Institutions Sustainability Grading (NRISG). The Grade has been awarded by MGNRE, MoE. The resolute endeavors towards its vision and mission are reflected through the achievements of the students in scholastics and in different co-curricular exercises. Our students secured 52 merit positions in Panjab University merit list in December 2022 Examinations and 12 in May 2023 Examinations. Various exercises are coordinated by departments to inspire the psychological, physical, social and mental status of the understudies such as NCC Camp, National Sports day, Extension lecture on Portfolio Design, National Voters' Day, National Intellectual Property Mission 2.0 in collaboration with Ministry of Commerce & Industry, GOI, Seminar on World Cancer Day. NCC Cadets of GCAMC participated in CATC-94 camp and won 9 medals in all. Our team has participated in " kheda Vatan Punjab Diya" and secured 18 medals. Different scholarship and concessions are conceded to 126 meritorious and needy students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Bearing in mind the vision and mission to give quality education to girl students in distant regions, institution had planned contact program 3 to 4 months before the starting of session. Numerous meetings were held to plan and implement

the strategy of contact program. Principal of the institution , Dr. Rekha Sood Handa and co-ordinator Dr. Raj Kumar Ahuja and Dr. Shakuntala Midha with other senior staff member prepared the layout of program . The geographical area adjacent to college was divided into six sub parts i.e Fazilka, Malout, Local, Ganganagar, Sitto and Hanumangarh and the college staff into six teams. Each team has senior teacher as its incharge. Teams were deputed in various regions according to arranging. They contacted the Principals of various schools, Sarpanchs and other elderly educated people of the village who could extend their co-operation to persuade girls for admissions and visited door to door to motivate students for higher education. In various government and private schools, seminars were arranged. College banners were displayed at prominent places in different areas. Vital information is also disseminated on college face book page and college website. Special contact team was also deputed for subject wise counselling of students. Due to untiring efforts of whole staff, 1368 students enrolled in various courses that exhibits the successful implementation of contact program.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

With the commendation of head of the institution talent hunt was organised on 23rd and 24th of September 2022. Dr.Shakuntla Midha was overall In- charge of the event. Staff and students had intimated in advance for registration. Duties were assigned to faculty members according to the area of their interest. The senior faculty was In- charge of every item and the temporary faculty was guided by them time to time. Students participated with full enthusiasm. Before the scheduled date, the registered participants came to their concerned teachers In-charges in their free periods for practice. After the rehearsal of several days, event organised on scheduled date. For the smooth functioning of the event duties of cleanliness, seating arrangements, mike and sound were assigned to supporting staff under the



supervision of teaching staff. Off stage and on stage items performed on 23th and 24th respectively in the presence of worthy Principal Madam Dr.(Mrs.) Rekha Sood Handa, staff members and students. As the event was over names of the winners were announced. The winner participants further selected for Youth Festivals at zonal & inter-zonal levels.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution has a well-defined organizational structure that focuses on achieving the vision and mission of the college. The organogram depicts the hierarchical structure of the administrative system

- DAV College Managing Committee, New Delhi is top decision-making body. Sh. Punam Suri recipient of Padma Shri is president and Sh. Dev Mitter Ahuja is appointed as Vice president of D.A.V CMC and chairman of local advisory committee. Chairman is the chief advisor to the principal. LAC constitutes 15 members
- Principal - The Principal as the head of administration, acts as a bridge between the Management and staff.
- Officiating Principal - In the absence of Principal, Officiating Principal takes up the responsibilities relating to administration.
- Teaching staff- HOD's along with staff co-ordinate all activities of their departments.
- Administrative staff - The administrative non-teaching staff is the backbone of the institution. It deals with all the administrative executions.
- Non-teaching support- non-teaching staff takes up tasks of security, safety, cleanliness and many more activities.
- Librarian - Library of the college has pivotal

importance in the academic growth. Our efficient young Librarian has incorporated latest available techniques in the maintenance and functioning of the library.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Staff play strategic role in upliftment of the institution. This college has the tradition of working like a family called as GCAMC Family. Time to time various staff friendly policies are pursued by the institution.

- Fee concession to the wards of the teaching, non-teaching, IV class staff.
- Medical leaves are given to employees as per govt. rules during the tenure of his / her job.
- Maternity / Paternity leave is also extended as per rules.

- Funds are also collected among college staff to support an individual member in case of need.
- Duty leave is allowed to faculty for the improvement of their academic credentials.
- Money for any emergency is advanced under the authorization of the Principal's discretionary fund in the college.
- After probation period, the pay scales of staff are revised and given increment as per rule every year.
- A retiring faculty is provided with gratuity and provident fund and leave encashment as per rules.
- Festivals are celebrated among employees for nationalism and as the source of entertainment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

2

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

**Our Performance appraisal comprising of promotion based appraisal system, self-appraisal system , Annual audit a..... feedback Performa**

**Performance Based Appraisal System**

The PBAS Performa incorporates individual educators' teaching- learning and assessment related activities; research and scholastic commitments; and commitment in co-curricular activities as have been listed in UGC-CAS rules.

**Self-appraisal Performa**

The College has an effective Self-Appraisal System for teaching staff that covers the general information about the teacher

- Gives a summary of their academic and professional growth.
- Provide details of teaching learning and evaluation.
- Details of non-scholastic activities done.
- This is verified and attested by the Principal. Based on these parameters and personal interaction, the teacher is appraised and given suggestions. Duties are assigned based on this information.

**Internal Academic Audit Performa**

Internal Academic Audit Performa is related with the quality assurance and enhancing the quality of academic activities in the college. It reviews the processes and procedures used by an institution to enhance the quality.

**Feedback form**

For ensuring quality performance by the staff, the institution has initiated a system of taking feedback from students. For this, the students are asked to give subject wise feedback.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the

various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Our institution has provision for internal and external audit. The internal audit is done by accounts office/Burser and then by Chartered Accountant. The external audit is done by the Chartered Accountant firm appointed by DAVCMC, New Delhi. In addition to this, Accountant General Punjab also conducts audit of government grants. The internal and external audit of the college is updated. There were no significant audit objections, a few minor objections that were raised by auditors were sorted out and most of the paras were got settled.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

9.47

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Every year college Accounts Office prepares financial budget proposal. This budgetary proposal is analysed and approved by Local Advisory Committee in the annual budget

meeting. College adopts the fee structure as per Panjab University directive. Salary of the staff is either directly deposited in their account or paid by cheque. Bills are checked by clerks, Supdt. Accounts, Burser and then signed by the Principal for payment. Fee collection is done in two instalments in general but to facilitate students from economically weaker families easy instalments are also permitted by Principal and Dean Student Welfare. Funds are provided to the various departments as per their requirement and demand. Proper procedure for purchase is adopted. Quotations are invited and prices are compared by the Purchase Committee. The regular audit is done every year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has immensely contributed in implementation of quality assurance strategies and processes at all levels.

The institute IQAC regularly meets every 3 months. It strives hard for upgrading the college infrastructure & support facilities to meet the standard of higher education and growing needs of students. It assesses and suggests the parameters of faulty education.

Significant contribution of IQAC are:

- **Academic Audit :** The college takes academic audit of each department and various committees every year through IQAC to increase and maintain the quality of education. Academic Audit Committee is setup for this purpose. The Committee evaluates the plan submitted by the department and committees, once in academic session as per the academic progress.

Due to implementation of such academic audit it is found out that all departments and committees have been constantly empowering their curricular, co-curricular and

extra co-curricular performance.

- Implementation of Green Practices in the campus

The IQAC initiated various green practices to maintain eco-friendly college campus through the activities i.e. Tree Plantation, Plastic Eradication, Clean and Beautiful Campus, Save Energy for better implementation of green practices, IQAC distributed the activities among various departments. IQAC constantly takes the feedback about the proper result oriented implementation of these activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures & methodologies of operations & learning outcomes at periodic intervals through IQAC. IQAC has already started working to bring modifications in teaching learning process in accordance with NEP-2020. IQAC plays an instrumental role in organising more skill based workshop & activities to promote skill development. IQAC is also working towards strengthening the feedback system from students, teachers, parents & employees. Necessary remedial actions will be taken by IQAC to bring progressive approach towards the overall system. Language Labs has been set up for Language department to give students the opportunity to improve communication skills. Gender sensitization related lectures & activities will be organised to encourage behaviour modification among the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded



<p><b>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</b></p>	<p><b>D. Any 1 of the above</b></p>
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File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity stands for Gender Sensitization. Achieving gender equity cannot happen overnight. That is why Gopichand Arya Mahila College is leading the way with effective action. We are modeling the best practice and setting targets for women's leadership. To celebrate International Women's Day Department of Hindi and Women Studies Centre organized "Veerangana Shakti Astitva K Ehsaas Ki". Various competitions like Poster Making, Slogan Writing, Essay Writing, Rally and Extension Lecture were organized. 100 students participated in these competitions. Department of English organized PPT competition on Women Novelists. Participants present presentations on Women Novelists from different languages like Indian, American etc. 7 students participated in the competition.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

The Institution has made it a mission to follow the Eco-friendly ways of managing and disposing of the waste generated by the routine activities and people in the college. Keeping into consideration the fact; the Institution has divided the waste management into two parts:

- 1. Solid Waste:** Solid waste is generated by day to day activities carried out in the college. It consists of papers, fallen leaves, plastic, food, metal etc. Adequate dustbins are arranged at each floor of the college for safe disposal of the waste material. The garbage is gathered and disposed of on daily basis. The sweepers take care of all the solid waste in each floor by cleaning, collecting, sweeping and compiling the garbage in the dustbin.

**2. E-Waste Management:** The Institution has no problem of E-Waste as only a few CD's and DVD's are used and those too for recording various programmes and are kept in the records of the concerned department. The cartridges used in printers are small in amount, which are reusable and seldom generate any waste. Therefore, E-Waste management is being handled efficiently.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft**

**C. Any 2 of the above**

copies of reading material, screen reading	
File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded
7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).	
<p>The institution provides an inclusive environment for students, staff, and other employees with tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities through various activities and events. The institution celebrates various cultural days and conducts cultural activities to establish harmony among people of different cultural and linguistic backgrounds. Arya Yuva Samaj of GCAMC organized Havan Yajna on the occasion of the commencement of the new session in the college. Department of Punjabi in collaboration with Bhasha Vibhag Manch Fazilka organized weekly Bhasha Manch activities. Legal Literacy Club and Department of Political Science celebrates Voters Day. Youth Welfare Department in collaboration with Youth Services Department Fazilka celebrates youth Day. Department of Physical Education organizes Sports Meet to bring harmony among students. Department of Punjabi celebrates World Mother Language Day to inculcate love and respect for the mother tongue among the students.</p>	

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Gopichand Arya Mahila College takes pride stating the fact that apart from preparing a sound academic foundation of the student community, the college constantly aims to develop them as better citizens of the country. GCAMC motivates the students to adopt various practices that promote the constitutional awareness and obligations. Department of Political Science, Fine Arts, Music, NCC, NSS, Red Ribbon club celebrated 76th Independence Day. Legal Literacy Club and Department of Political Science celebrates Voters Day. Seminar on World Cancer Day was organized in the college. Department of Hindi and Department of Sociology in collaboration with Inner Wheel Club organized a campaign to improve life in slum areas. The campaign was organized under the theme Keep India Clean and Healthy. In order to keep slum children themselves clean, they were provided with toothpaste, toothbrush, soaps, shampoo and food items to keep them clean and healthy.

Thus Departments, Clubs and societies of Gopichand Arya Mahila College regularly conduct events and activities to inculcate values, rights, duties and responsibilities of citizens in the students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

#### 7.1.10 - The Institution has a prescribed

C. Any 2 of the above

code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff  
4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

India is a country where National Festivals events and days are the heritage of life. GCAMC believes that National Festivals and Days are National treasure that revives our spiritual values and deep rooted sentiments and unites us to celebrate with pride. Our institution commemorates National and International Days with great honor, pride and National integrity. Department of Political Science, Fine Arts, Music, NCC, NSS and Red Ribbon Club celebrates 76th Independence Day. Department of Physical Education celebrates National Sports Day. Department of Hindi celebrates International Hindi Divas. Red Ribbon Club, NSS, NCC Unit celebrates 115th Birthday of Sardar Bhagat Singh. Department of Political Science celebrates Gandhi Jayanti and Birth Anniversary of Bhagwan Birsa Munda. Legal Literacy club and Department of Political Science celebrates Voters Day. GCAMC celebrates World Cancer Day. Self Help Group of GCAMC celebrates World Productivity Day. Youth Welfare Department of GCAMC in

collaboration with Youth Services Department Fazilka celebrates International Youth Day. Department of Punjabi celebrates World Mother Language Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Title: To bring deprived strata of society in the arena of education**

**Objectives:**

**Inclusion of Deprived students in Education**

**Extensive outreach programmes**

Though we are living in a competitive materialistic world yet it is moral duty of educators and institution to educate the deprived strata of society. There is a dire need to bring SC/BC/OBC/EWS and other minority communities residing in border and backward areas into the arena of education and make them self-sufficient and independent so that they can contribute in nation building. To achieve this aim, an extensive outreach programme has been designed by our institution to reach every nook and corner of nearby, remote and border villages to contact and encourage the students of depressed classes who aspire for higher education.

**Title: To Avail Transport facility**

**Objectives:**

The main goal of the institution is to cater the needs of the girl-students belonging to rural, border and backward areas



and provide them quality and value based education. Taking into consideration this aspect, the institution has designed a network of transport facility to be made available to each and every student of the neighboring and far-off villages. It is the utmost duty of the institution to provide security and better atmosphere to the girl students. Staff members too avail this facility. Special concessions are given to such students who are meritorious but not very sound financially.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution is distinctive and unique in empowering girl students by providing them WINGS TO FLY. It is the mission of the institution to bring girls of every strata of society into the arena of Higher Education. Though a number of scholarship schemes have been initiated by State and Central Government for students belonging to SC/ST and other deprived category of students but the girls of economically weaker section are still deprived of such government schemes. Several Institutional Scholarship Schemes are there to provide financial assistance to such students specially PANKH scheme has been launched, Institution has made arrangements with number of Donors, Alumni, NGO's etc. that contribute funds for giving scholarships to those students.

Women empowerment week is celebrated every year in the first week of March having the theme "Veerangna Shakti - Astitva ke ehshaas ki". Mahila Jagriti rallies have been organized. Extension Lecture, Poster Making, Slogan Writing, Essay Writing competitions were held to bring awareness among students.

Another initiative that has been taken to provide them opportunities to enhance their skills is KARMIKA - A Step towards Self-esteem - A seven day Art and Craft Workshop and Exhibition that is held every year.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

To strengthen student centric learning.

Strengthening student centric learning. The college will focus on strengthening student centric learning by providing opportunities to engage in research, experiential learning, field based learning, peer learning and community service through outreach.

To focus on Skill Development

The college will focus on skill development by providing training and workshops on soft skills, communication, leadership and problem solving.

To strengthen ties with Community

The college will strengthen its ties with local communities by engaging in community service outreach programmes and partnerships with local businesses, entrepreneurs.

To promote Professional Development

The College will promote professional development of students, faculty and staff to keep them updated with latest teaching and learning practices as per NEP 2020.